

Hon. Richard A. Jones

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT SEATTLE

MARIA E. ZANDBERGEN,

Plaintiff(s),

v.

SALLY A. ONSLOW, et al.,

Defendant(s).

NO. 3:23-cv-05190-RAJ

ORDER REGARDING  
FRCP 26(f) CONFERENCE,  
INITIAL DISCLOSURES,  
AND JOINT STATUS REPORT

**I. INITIAL SCHEDULING DATES**

The Court sets the following initial case scheduling deadlines:

Deadline to Conduct FRCP 26(f) Conference: June 6, 2023

Deadline to Exchange Initial Disclosures  
Pursuant to FRCP 26(a)(1)  
(Initial Disclosures are not to be filed): June 13, 2023

Deadline to File Combined Joint Status Report  
and Discovery Plan as Required by FRCP 26(f)  
and Local Civil Rule 26(f): June 20, 2023

The deadlines above may be extended only by the Court. Any request for an extension of these deadlines should be made by email to Victoria Ericksen, Courtroom Deputy, at [victoria\\_ericksen@wawd.uscourts.gov](mailto:victoria_ericksen@wawd.uscourts.gov). The parties who have already appeared in this matter are required to meet and confer before contacting the Court to request an extension.

1 If this case involves claims which are exempt from the requirements of FRCP  
2 26(a) and 26(f), please notify Victoria Ericksen, Courtroom Deputy, at  
3 victoria\_ericksen@wawd.uscourts.gov.

## 4 II. JUDGE-SPECIFIC PROCEDURAL INFORMATION

5 Counsel and pro se parties are directed to review Judge Jones' chambers  
6 procedures at <http://www.wawd.uscourts.gov/judges/jones-procedures>. **Counsel and pro**  
7 **se parties are expected to abide by the requirements set forth therein. Failure to do**  
8 **so may result in the imposition of sanctions.**

9 Links to Local Rules, Electronic Filing Procedures for Civil and Criminal Cases,  
10 court forms, instruction sheets, and General Orders, can be found on the Court's website  
11 at [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov).

## 12 III. JOINT STATUS REPORT AND DISCOVERY PLAN

13 All counsel and any pro se parties are directed to confer and provide the Court  
14 with a combined Joint Status Report and Discovery Plan (the "Report") by June 20, 2023.  
15 This conference shall be by direct and personal communication, whether that be a face-  
16 to-face meeting or a telephonic conference. The Report will be used in setting a schedule  
17 for the prompt completion of the case. It must contain the following information by  
18 corresponding paragraph numbers:

- 19 1. A statement of the nature and complexity of the case.
- 20 2. A proposed deadline for joining additional parties.
- 21 3. The parties have the right to consent to assignment of this case to a full  
22 time United States Magistrate Judge, pursuant to 28 U.S.C. §636(c) and Local Rule MJR  
23 13, to conduct all proceedings. The Western District of Washington assigns a wide range  
of cases to Magistrate Judges. The Magistrate Judges of this district thus have significant  
experience in all types of civil matters filed in our court. The parties should indicate  
whether they agree that the Honorable Theresa L. Fricke may conduct all proceedings  
including trial and the entry of judgment. When responding to this question, the parties  
should only respond "yes" or "no." Individual party responses should not be provided.

1 A "yes" response should be indicated only if all parties consent. Otherwise, a "no"  
2 response should be provided.

3 4. A discovery plan that states, by corresponding paragraph letters (A, B, etc.),  
4 the parties' views and proposals on all items set forth in Fed. R. Civ. P. 26(f)(3), which  
5 includes the following topics:

- 6 (A) the exchange of initial disclosures;
- 7 (B) subjects, timing, and potential phasing of discovery;
- 8 (C) electronically stored information;
- 9 (D) privilege issues;
- 10 (E) proposed limitations on discovery; and
- 11 (F) the need for any discovery related orders.

12 5. The parties' views, proposals, and agreements, by corresponding paragraph  
13 letters (A, B, etc.) on all items set forth in Local Civil Rule 26(f)(1), which includes the  
14 following topics:

- 15 (A) alternative dispute resolution;
- 16 (B) The existence of any related cases pending in this or other  
17 jurisdictions and a proposal for how to handle them;
- 18 (C) phasing of motions;
- 19 (D) preservation of discoverable information; and
- 20 (E) Model Protocol for Discovery of ESI or alternatives to model

21 protocol.

22 6. The date by which discovery can be completed (**must be at least 120 days**  
23 **prior to the proposed trial date**).

7. Whether the case should be bifurcated by trying the liability issues before  
the damages issues, or bifurcated in any other way.

8. The date the case will be ready for trial.

9. Whether the trial will be jury or non-jury.

10. The number of trial days required.

1 11. The dates on which trial counsel may have complications to be considered  
2 in setting a trial date.

3 12. The dates on which each and every non-governmental corporate party filed  
4 its corporate disclosure statement pursuant to FRCP 7.1 and LCR 7.1.

5 If the parties are unable to agree on any part of the Report, they may answer in  
6 separate paragraphs. No separate reports are to be filed.

#### 7 **IV. PRIVACY POLICY**

8 Pursuant to LCR 5.2(a), parties are to redact the following information from  
9 documents and exhibits before they are filed with the Court:

- 10 • Dates of Birth – redact to the year of birth, unless deceased.
- 11 • Names of Minor Children – redact to the initials, unless deceased or  
12 currently over the age of 18.
- 13 • Social Security or Taxpayer ID Numbers – redact in their entirety.
- 14 • Financial Accounting Information – redact to the last four digits.
- 15 • Passport Numbers and Driver License Numbers – redact in their entirety.

#### 16 **V. PLAINTIFF'S RESPONSIBILITY**

17 This Order is issued at the outset of the case, and a copy is sent by the clerk to  
18 counsel for plaintiff (or plaintiff, if pro se) and any defendants who have appeared.  
19 Plaintiff's counsel (or plaintiff, if pro se) is directed to serve copies of this Order on all  
20 parties who appear after this Order is filed. Such service shall be accomplished within  
21 ten (10) after each appearance. Plaintiff's counsel (or plaintiff, if pro se) will be  
22 responsible for starting the communications needed to comply with this Order.

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1                   **VI. EARLY SETTLEMENT CONSIDERATION AND NOTIFICATION**

2                   If settlement is achieved, counsel shall immediately notify Victoria Ericksen,  
3 Courtroom Deputy, at [victoria\\_ericksen@wawd.uscourts.gov](mailto:victoria_ericksen@wawd.uscourts.gov).

4                   The parties are responsible for complying with the terms of this Order. The Court  
5 may impose sanctions on any party who fails to comply fully with this Order.

6                   DATED: May 23, 2023.

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9                   The Honorable Richard A. Jones  
10 United States District Judge